

CURRICULAM VITAE

CHANDAN KUMAR JHA

CA-INTER, MBA (Pursuing)

Mob- 8527969199

Email-chandanjha661@gmail.com

MALE, 37 YEARS



CAREER OBJECTIVES

To associates myself with as organization in which I can work to my high potential and make significant contribution growth by implementing my theoretical knowledge in practical life

EDUCATION QUALIFICATION

IPCC (PASS OUT)	ICAI Delhi	2011
B.COM (Hons)	Lalit Narayan Mithila University Bihar	2008
12 th	Bihar School Examination Board Patna	2005
10 th	Bihar School Examination Board Patna	2003

COMPUTER LITERACY

Working Skill: SAP Fico – (Fresher), Master in Accounting Software's like Tally Package 7.2, ERP 9.3.
100 hours of Information Technology Training (ITT) conducted by ICAI

Skilled with: MS - Office and Tally. ERP, Pursuing SAP Hana

ARTICLESHIP

M/S KBDS & Co., New Delhi

Worked as an Article Assistant from Jan. 2010 to Oct. 2012.

Training Period (Two Year's & Six Month)

WORKING EXPERIENCE

Currently Working in VGC Advisors as an Assistant Account Manager 12th Aug. 2024 to till date

Job 1: Worked as Accountant in Big Media Communication India Pvt. Ltd. (Nov. 2012 to June 2013)

Job 2: Worked as Accountant in Bhai Oil (June 2013 to June 2021)

Job 3: Worked as an RD MOTORS (Aug. 2021 to June -2023) as Senior Accountant

Job 4:- Worked as an Sr. Accountant in Million Minds Management Ltd. (Sep.2023 to Aug.24)

Job profile

- Analysis and preparation of financial statements for companies in accordance with schedule III of Companies Act 2013.
- Assistance in conducting Tax Audit & Preparation of Tax Audit report.
- Handling accounting work independently & Accounts Executive for all accounts related matters, manual and computerized.
- Preparation of Balance Sheet, Profit & Loss etc.
- Filling of GST R1, GSTR 3b, Under Goods and Service Tax.
- Filling of Income Tax returns.
- Filling of ITR, EPF, and ESIC & TDS Return & Cases.
- Preparation of Reconciliation statement, schedules updating, voucher entries & make them payment.
- Data Entries (Including Sale, Purchase, Bank/Party Reconciliation, Journals etc.) Expert in Tally ERP and Tally Prime.
- Day -to day accounting and Banking.
- Closure of Financial Books-Monthly/Annually.
- Banking and Fund Management.
- Problem-Solving Attitude

OTHER CERTIFICATION AND ACHIEVEMENT

- Orientation Course conducted by ICAI

PERSONAL DETAILS

Name:	Chandan Kumar Jha
Date of birth:	30 th October 1987
Father's Name:	Sh. Kaml kant Jha
Marital Status:	Married
Nationality:	Indian
Present Location:	Bharat City, Ghaziabad
Language Ability:	Hindi & English
Current Salary:	35K
Expected Salary:	Negotiable

DECLARATION

This is to certify that above mentioned facts are true to best of my knowledge and belief.

Date:

Place: Ghaziabad

Email: chandaniha661@gmail.com

Mobile : 8527969199